



**OFFICE OF THE
MANIPUR STATE AIDS CONTROL SOCIETY
New Secretariat, Imphal**

ADVERTISEMENT

Imphal, the 28th August, 2024

No. A-11055/16/2022/ADMIN/MACS: As approved by the Cabinet, Manipur State AIDS Control Society (MACS), Imphal, Manipur hereby invites application for the following 59 (fifty-nine) contractual posts under MACS to be recruited initially for 1 (one) year which is extendable depending upon the performance of the recruited staff.

Sl. No.	Name of Post	Vacancy	Vacant Centre	Salary (in Rupees)	Qualification criteria	
					Essential Qualification	Desirable & essential experience
A. Head Office:						
1	Administrative Officer	1	Head Office	35,000	Masters/Bachelors Degree in any discipline.	Knowledge and experience in using appropriate software and other computerized Microsoft office. At least 3 years professional work experience preferably in managing HR tasks.
B. Care Support & Treatment (CST):						
2	Medical Officer	9	RIMS-1, CCpur-1, Thoubal-1, Chandel-1, Bishnupur-1, Senapati-1, Moreh-1, Tamenglong-1, Ukhrul-1	72,000	MBBS with valid registration from the respective State Medical Council/NMC.	Work Experience in HIV/AIDS Programme in field settings. Those with MD Medicine / Diploma in Medicine will be preferred. 6 months work experience. Post Graduates from Clinical Discipline will also be considered. Good working knowledge of computer, MS office.
3	Pharmacist	1	Chandel	21,000	Bachelors Degree in Pharmacy from a recognized institute. OR Diploma in pharmacy. The candidate should be registered in state pharmacy council.	Community candidates from HIV infected and affected as well as key communities. 3 years of experience for Diploma holders. Good working knowledge of MS office.
4	Data Manager	1	Churachandpur	21,000	Graduate in any discipline with Diploma/Certificate in Computer Applications (from a recognized institute or university)	Working experience in data management and working knowledge of health related softwares. Graduate or Masters in Statistics/ Mathematics will be preferred. Work Experience in HIV/AIDS Programme in field settings.

Sl. No.	Name of Post	Vacancy	Vacant Centre	Salary (in Rupees)	Qualification criteria	
					Essential Qualification	Desirable & essential experience
5	Counsellor	3	Ukhrul-1, Thoubal-1, Chandel-1	21,000	<p>Graduate degree holder in Psychology/Social Work/ Sociology/ Anthropology/ Human development/Nursing with 3 years of experience in counselling/ educating under National Health programme.</p> <p>OR,</p> <p>Post-Graduate in Psychology/Social Work/Sociology/ Anthropology/ Human development/Nursing.</p> <p>If candidate is a person living with HIV/AIDS (PLHIV), Graduate degree holder in Psychology/ Social Work/ Sociology/ Anthropology/ Human development/Nursing with 1 years of experience in counselling/educating under National Health Programmes.</p>	<p>Experience of working under the National AIDS and STD Control Programme (NACP) facility or community settings.</p> <p>Knowledge and skill:</p> <ul style="list-style-type: none"> The candidate should be computer literate with working knowledge of MS Office, usage of internet and electronic mail. Familiarity with government health policies and related programmes. Ability to work in teams, and flexible ways of working as per the need of programme.
6	Community Care Co-ordinator (CCC)	5	RIMS-1, Chandel-1, Ukhrul-1, Tamenglong-1, Moreh-1	18,000	PLHIV, with 10+2 Pass.	<p>Working knowledge of computer, usage of Internet and electronic mail.</p> <p>Working knowledge of English and local language.</p>
C.	TI-OST:					
7	Medical Officer	14	Moreh-1, Kamjong-1, RIMS-2, Kakching-1, Saikul-1, Wangoi-1, Singjamei-1, Motbung-1, Sugnu-1, Chandel-1, Moirang-1, Ukhrul-1, Jiribam-1	72,000	MBBS with valid registration from the respective State Medical Council/NMC	<p>6 months of Junior Residency in any clinical branch.</p> <p>Work Experience in HIV/AIDS Programme in field settings.</p> <p>Those with MD Psychiatry / Diploma in Psychiatry Medicine (DPM) will be preferred.</p> <p>Good working knowledge of computer, MS office.</p>
8	ANM	1	RIMS	18,000	ANM, preferably diploma in Nursing/BSc Nursing	


Sl. No.	Name of Post	Vacancy	Vacant Centre	Salary (in Rupees)	Qualification criteria	
					Essential Qualification	Desirable
9	Counsellor	13	Saikul-1, Singjamei-1, Sugnu-1, Chandel-1, Ukhrul-1, Jiribam-1, Kamjong-1, Moreh-1, JNIMS-1, Tamenglong-1, Ccpur-1, Senapati-1, Thoubal-1	21,000	Graduate degree holder in Psychology/Social Work/ Sociology/ Anthropology/ Human development/ Nursing with 3 years of experience in counselling/ educating under National Health programme OR, Post-Graduate in Psychology/Social Work/ Sociology/ Anthropology/ Human development/ Nursing. If candidate is a person living with HIV/AIDS (PLHIV), Graduate degree holder in Psychology/ Social Work/ Sociology/ Anthropology/ Human development/Nursing with 1 years of experience in counselling/educating under National Health Programmes	Experience of working under the National AIDS and STD Control Programme (NACP) facility or community settings. Knowledge and skill: <ul style="list-style-type: none"> The candidate should be computer literate with working knowledge of MS Office, usage of internet and electronic mail. Familiarity with government health policies and related programmes. Ability to work in teams, and flexible ways of working as per the need of programme.
E.	DAPCU-DISHA:					
10	District Supervisor	1	Imphal East	22,680	Post Graduate degree/diploma in Psychology/ Social Work/ Sociology/ Anthropology/ Human Development/ Nursing. OR Graduate in Psychology/Social Work/ Sociology/ Anthropology/ Human Development/ Nursing.	Willingness to travel to peripheral levels in a district. Community candidates from HIV infected and affected as well as key communities. Work experience in field of counselling in health sector; preferably in HIV/AIDS. In the case of those recruited from the community of people infected with or affected by HIV/AIDS, the experience can be relaxed. Working knowledge of computers including MS Office.

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					Essential Qualification	Desirable
11	Cluster Programme Manager (CPM)	9	Imphal East-1, Imphal West-1, (Thoubal-Kakching)-1, (Bishnupur-Jiribam)-1, (Chandel-Tengnoupal)-1, (Ukhrul-Kamjong)-1, CCpur-Pherzawl)-1, (Senapati-Kangpokpi)-1, (Tamenglong-Noney)-1	54,300	<p>Master's degree in Public Health (MD/DNB)/ Healthcare Management/ Healthcare Administration/ Social Science/ Psychology/ Applied Epidemiology/ Demography/ Statistics/Population Sciences</p> <p>Experience:</p> <ul style="list-style-type: none"> • 3 years' experience in Public Health for MD/DNB or Master/ Post Graduation in Public Health/ Health Administration / Applied Epidemiology • 5 years' experience in Public Health for Masters in Demography/ Statistics/ Population Sciences with minimum of 2 years of experience in HIV/AIDS sector 	<ul style="list-style-type: none"> • The suitable candidate will be familiar with the organization and functions of the state and local public health systems/ State AIDS Control Societies. • She/he will have excellent written and verbal communication skills in local languages and English (Speaking, Reading and Writing) and the ability to work well in an interdisciplinary team. • Strong analytical, Advocacy and negotiation skills. • Demonstrated ability to analyse policy issues and to communicate findings and policy recommendations to a variety of audiences. • Willingness to travel extensively. • Previous experience in the state is desirable. • Preference to be given to a candidate with experience of National AIDS Control Programme. • Other Expertise include: <ul style="list-style-type: none"> ○ Analytical Skills ○ Programme Management Skills <p>Good knowledge of computers</p>

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12	Clinical Services Officer (CSO)	1	Jiribam	46,800	Master's degree in Public Health (MD/DNB)/ Healthcare Management/ Healthcare Administration/ Social Science/ Psychology/ Applied Epidemiology/ Demography/ Statistics/ Population Sciences Experience: <ul style="list-style-type: none"> • 1 year experience in Public Health for MD/DNB or Master/ Post Graduation in Public Health/ Health Administration/ Applied Epidemiology. • 3 years' experience in Public Health for Masters in Demography/ Statistics/ Population Sciences with minimum of 2 years of experience in HIV/ AIDS sector. 	<ul style="list-style-type: none"> • The suitable candidate will be familiar with the organization and functions of the state and local public health systems/ State AIDS Control Societies. • She/he will have excellent written and verbal communication skills in local languages and English (Speaking, Reading and Writing) and the ability to work well in an inter-disciplinary team. • Strong analytical, Advocacy and negotiation skills. • Demonstrated ability to analyse policy issues and to communicate findings and policy recommendations to a variety of audiences. • Willingness to travel extensively. • Previous experience in the state is desirable. • Preference to be given to a candidate with experience of National AIDS Control Programme. • Other Expertise include: <ul style="list-style-type: none"> ○ Analytical Skills ○ Programme Management Skills Good knowledge of computers
Total		59				

1. Application form may be downloaded from our website (manipursacs.nic.in) and print in A4 size paper from 30th August 2024 to 9th September 2024.
2. Physical forms can also be collected from the Receipt section of Manipur State AIDS Control Society, New Secretariat, Western Block, Annexe Building, Imphal, Room no. 212.
3. Aspiring and interested persons having the necessary qualifications may submit the downloaded filled hard copy of the application along with required documents and proof of fees in a sealed envelope to "The Project, Manipur State AIDS Control Society, New Secretariat, Western Block, Annexe Building, Imphal-795001, on or before 18th September, 2024 on cash payment of Rs. 1000/- for General/OBC and Rs. 500 for SC/ST. The "Name of the Post Applying For" must be clearly mentioned in the envelope containing the application. The fee is also payable as G-pay to mobile no. 9862291831 mentioning "The name of the applicant and the name of the post applying for".
4. Incomplete applications will be summarily rejected. Application fees, once collected, shall not be refunded.
5. Applicants should apply for a specific post and would be considered for the same post only.

6. The candidate shall not be less than 18 years. Upper age limit: 38 years for UR candidate, 41 years for OBC and 43 years for SC/ST candidate.
7. However, maximum age limit for applying to the post of Medical Officer is 70 years, 50 years for Cluster Programme Manager (CPM) and 45 years for Clinical Services Officer (CSO).
8. Age, Qualification and experience will be considered as on the date of notification.
9. Date, time and scheme of examination will be notified later through the website of MACS (manipursacs.nic.in), notice board and display on local daily newspapers.
10. Details may be had from the official website manipursacs.nic.in. This office shall not be responsible if any candidate fails to visit the website & misses any information.
11. Preference will be given to the eligible candidates of the district, especially for the hill districts, where the posts are vacant.
12. If the ratio of the number of vacant posts and the number of applicants exceeds 1:10, a written examination followed by an interview will be conducted.
13. It is reiterated that the contractual engagement shall be co-terminus with the scheme.



(Haobam Rosita)

Project Director

Manipur State AIDS Control Society

Imphal, Manipur

