

**ADVERTISEMENT FOR INVITING APPLICATIONS FROM NGOs/CBOs/ Networks  
FOR EMPANELMENT**

The Manipur State AIDS Control Society invites expression of interest from NGOs/ CBOs and networks for intervention projects with a goal of reducing the burden of HIV/AIDS cases in the State. The sub-components are targeted interventions for high risk groups, as well as utilizing civil society organisations for providing access of vulnerable populations to various HIV/AIDS interventions. Applications are invited from interested civil society organizations/ networks in the State of Manipur which are currently working in the concerned field as detailed below (Table I):

**TABLE – I  
TARGETED INTERVENTION**

Sl. No.	Type of Project	District	No. of NGO/ CBO to be procured	Remark/ Condition
1.	Injecting Drug Users	Imphal East	1	NGOs/ CBOs which are currently working in the field of Opioid Substitution Therapy (OST) programme for the last two/ three years preferably in the respective district (Imphal East and Imphal West respectively)
2.	Injecting Drug Users	Imphal West	1	
3.	Female IDUs	Imphal East	1	NGOs/ CBOs which are currently working in the field of Female Sex Workers (FSWs) having experience of Female Injecting Drug Users (FIDUs) for the last two/ three years preferably in the respective districts (Imphal East, Imphal West, Churachandpur and Chandel respectively)
4.	Female IDUs	Imphal West	1	
5.	Female IDUs	Churachandpur	1	
6.	Female IDUs	Chandel	1	
7.	Injecting Drug Users	Ukhrul	2	NGOs/ CBOs which are currently working in the field of Injecting Drug Users (IDUs) for the last two/ three years preferably in Ukhrul District

Applications forms can be downloaded from the website [www.manipursacs.nic.in](http://www.manipursacs.nic.in)

It can also be collected from the office of the Manipur State AIDS Control Society (TI Division) on working days between 11 a.m. to 3 p.m.

Application form along with all the requisite documents in sealed cover can be submitted on or before 30<sup>th</sup> May, 2013 (5 p.m.) at the office of the Project Director, Manipur State AIDS Control Society, New Secretariat, Western Block Annexe Building, Imphal.

*Please note that this is not a request for proposals.*



## EMPANELMENT DATA FORM FOR NEW NGOs

### Section A: Basic Information

1. Name of the Organisation : \_\_\_\_\_
2. Postal Address : \_\_\_\_\_
- PIN: District: \_\_\_\_\_
3. Telephone : Telex Fax E-mail
4. Legal status : ( ) Society ( ) Company ( ) Others (specify)
5. Registration Details : Registered on (Date)
- By \_\_\_\_\_
6. Contact person : \_\_\_\_\_
- Designation : \_\_\_\_\_

### Section B: Organisational Background

7. Assets/Infrastructure of the organization Category Worth in rupees (eg. Land, building)
- 8 a. Please provide details, regarding the annual budget of your organisation.

Year	Source	Amount
2011-12		
2010-11		
2009-10		

- 8.b.: Whether blacklisted by CAPART or any other government organization in the past? If yes, provide details:

### Section C: Current Programmes being run by the organisation

9. Geographical location of Work - List Village, Panchayat, Block, Taluk/Sub-Division, District (Each location should be separately specified)

10. Population with which they are presently working:

- ( ) Rural/Urban :
- ( ) Socio-economic group :
- ( ) Occupational group :
- ( ) Sex groups :
- ( ) Students/Educational Institution :
- ( ) Youth :
- ( ) Women groups :
- ( ) Others :

11. Please provide basic information on the key projects carried out by your organization since the last three years (5 lines for each subject – attach separately).

- Community served
- Objective
- Strategies
- Main outcomes
- Evaluation methods employed
- Evaluation results

*[Handwritten Signature]*

12. A brief write up on the programmes the organisation currently runs  
(no more than three pages)

**Section D: Documentation Required**

13. Copies of the following documents need to be provided

- Society Registration Certificate and Memorandum of Association & Articles along with the latest filled return./Trust Deed
- Activity Report/Annual report of the organisation for the last three years
- Annual Audit Report of the organisation for the last three years
- Income Tax Registration and Exemption Certificate if any
- FCRA Registration Certificate if any
- List of Board/Governing Body members with Contact details and occupation

14. Name of the person who filled this form:

Qualification and experience :

Designation :

Address :

*Abhiram*